

Yearly Status Report - 2017-2018

	Part A
Data of the Institution	
1. Name of the Institution	GOVERNMENT COLLEGE
Name of the head of the Institution	Dr.Sneh Lata Badhwar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01881222263
Mobile no.	9814302375
Registered Email	principal.gc.ropar@gmail.com
Alternate Email	santsurinderpal@gmail.com
Address	PRINCIPAL GOVT.COLLEGE ROPAR
City/Town	ROPAR
State/UT	Punjab
Pincode	140001

Affiliated / Constitue	nt		Affiliated				
Type of Institution			Co-education				
Location			Semi-urban				
Financial Status			state				
Name of the IQAC c	o-ordinator/Directo	r	Dr. Sant Sur:	inder Pal Singh			
Phone no/Alternate I	Phone no.		01881222263				
Mobile no.			9872068687				
Registered Email			santsurinderpal@gmail.com				
Alternate Email			principal.gc.ropar@gmail.com				
3. Website Address	S						
Web-link of the AQA	R: (Previous Acad	emic Year)	https://govtcollegeropar.org/downloads/ AQAR%202016-17.pdf				
4. Whether Acaden the year	nic Calendar pre _l	pared during	Yes				
if yes,whether it is uploaded in the institutional website: Weblink :			https://www.govtcollegeropar.org/downlo ads/academic%20calendar%202017-18.pdf				
5. Accrediation Det	tails						
Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To		

Cycle	Grade	CGPA	Year of	Validity	
			Accrediation	Period From	Period To
1	B++	82.00	2004	16-Feb-2004	15-Feb-2009
2	A	3.22	2016	19-Feb-2016	18-Feb-2021

6. Date of Establishment of IQAC

01-Apr-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture							
Item /Title of the quality initiative by IQAC	Number of participants/ beneficiaries						
Regular meeting of IQAC	27-Jul-2017	16					

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	8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.								
	Institution/Departmen t/Faculty	Scheme	Funding	g Agency	Year of award with duration	Amount			
	INSTITUTION	NA	υ	GC	2017 0	0			
		No	> Files	Uploaded	!!!				
	. Whether composition AAC guidelines:	on of IQAC as per la	test	Yes					
Upload latest notification of formation of IQAC			<u>View</u>	<u>File</u>					
10. Number of IQAC meetings held during the year :			1						
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website			Yes						
ι	Jpload the minutes of m	neeting and action take	en report	<u>View</u>	<u>File</u>				
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?			No						
1	2. Significant contrib	utions made by IQA	C during	the current	year(maximum five	bullets)			
a i t	1.IQAC works towards improving the quality of education 2.Feedback by faculties as well as students to improve academic quality. 3.IQAC is working tirelessly to improve learner centric environment by adopting new methods for participatory teaching learning process 4. IQAC is working endlessly with society nearby to tranform academic to first hand experience through field visits . 5.Preparation and submission of AQAR,S.								

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
ICT based Communication system in conduction of important information	Important notices were conveyed to students through personal sms.

Academic • Conduction of short courses • Arranging Guest Lectures • Encouraging students to do participate in various programmes • Faculty Publication • Utilization of Budget Allocated Physical Education • Encouraging students to participate in external events and won the medals NSS,NCC AND CLUBS • Provide opportunities for the students to develop their organizing skills	Reached the maximum target as per action plan Around 155 students have participated in International, National and state/University level sports activities and have won around 13 medals Sufficient Opportunity provided for clubs and NSS ,NCC activities in the respective departments w File
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	28-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	A management information system(MIS) is an information system used for decisionmaking, and for the coordination, control, analysis, and visualization of information in an organization. The study of management information systems examines people and technology in an organizational context. The word MIS itself is a selfexplanatory term. A management information system or MIS is a central data repository capable of not only gathering and storing data but also analyzing it and generating reports from it. College has a quite actively operational website One can access the information anytime. And most importantly, this information can be easily shared with authorized users and records can be easily searched. Reports

pertaining to the records can be easily generated. Some of the activities covered like Academic Activities, Management Activities, and Communication etc., Modules For the same are on follows: Modules 1. Admission 2. Academics 3. Fees / Dues 4. Examination 5. Library 6. HRMS / Payroll 7. Notifications (Email / SMS) 8. University DashboardAn Overview of our application: eAcademe eAcademe is a web based eGovernance application for online registrations, admissions, fee collection using cash/bank challan/online payment gateway, online attendance, examination module, alumni, library and various other features for college and school management. Application is highly customizable and scalable as per organizational requirements and configuration. It is hosted on our fast, secure and reliable web servers and provides platform independent access from almost all devices i.e. computer, mobile, tablets on all operating systems Windows, Android, iOS etc. Report generation is fast and as per requirement. Quick information, events, notices can be sent to registered members, staff, students and parents in few clicks with integrated Transactional SMS Gateway which ensures almost 100 delivery at any time. Pricing is also based on modules and features selected by each institute. Software Modules and Features 1. Web enabled, with integrated dynamic website management. 2. CMS, uploading documents, content on website such as TimeTable, notices etc. 3. Organization Profile (College Details, Contacts, Courses etc.) 4. Student Profile including Online Student Registration, Rank List Generation, Academic Records etc. 5. Creating and Managing Staff Profile (Teaching NonTeaching Staff Logins) 6. Admission module (Counseling, Fee, Subject selection etc.) 7. Challan based fee collection with Bank. 8. Bus pass modules for students 9. University internal assessment module 10. Students' University registration return reports 11. House Examination module (Mid term house exams marks entry, result preparation) 12. Final Exam Marks Records (Lower Exams) 13. Managing Students' Daily Attendance

(Class wise, subject wise daily absentees) 14. Fee Accounts module 15. Alumni Registration and Management for Old Students 16. ID Card Generation (Students) 17. Implementation of SMS Gateway (sending important notices, messages via SMS) 18. Student's Scholarship Records (SC Concessional Students with Bank Details) 19. Module Level Permissions/Restrictions for each user 20. Detailed and Summary Reports in All Modules Added Later On 21. Online fee collection 22. Hostel fee collection 23. Fund wise Day Book 24. Auto allocation of University Registration No 25. University Roll No Upload 26. Name Struck off and Readmission 27. Students' Compiled PhotoSign Download 28. Auto Roll No and Section Allocation 29. Reservation Category Change 30. Promote/Carry forward all student data to next semester/session

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum of our college is the manifestation of its philosophy of "Will To Seek" which translates to taking inner vision of the knowledge to the sky. The college is affiliated to Punjabi University Patiala and follows the curriculum prescribed by the university. Our academic calendar is based on the timeframe provided by the university. Curriculum provides a framework for the College?s core- teaching and learning. This policy promotes a transformation from instruction or content-driven curriculum to learning-centered curriculum, and purposefully places learning at the forefront of all curriculum development and renewal activity. Clearly articulated program and course learning outcomes support this learning-centered curriculum. The Curriculum Committee is a joint committee responsibility for the process of "mutual agreement" regarding curriculum matters. The Heads of all the departments prepare policies and guidelines after discussing the pros and cons of each. This academic committee strategizes the best methods to successfully implement the curriculum. Effective delivery of the curriculum is ensured by the active implementation of the time plan. Yearly lecture planning is a complex process where faculty defines intended learning outcomes, assessments, content and pedagogic requirements necessary for student success across an entire curriculum. The faculty members are encouraged to prepare an active plan for their classroom teachings of the entire year before the academic year commences. The HODs are directed to make sure of the same. The preparation of such a plan helps with equal and effective distribution of lectures engaging all the faculty members actively in the teaching process. This helps in keeping the clarity of distribution of curriculum and timely completion of the course well before the start of the final examination at the end of the curriculum year. All the staff members are encouraged to attend the seminars presented by the fellow staff

members to brush up the topics and to add the individual insights for enhancing to keep up the theoretical as well as the practical knowledge of the topics covered. The institution has developed a structured and effective implementation of the curriculum. Following are the various means through which it executives the curriculum. HOD's Meeting: HOD's Meetings are held once in 15 days. Head of the Department discuss their action plans to arrive an optimal and effective way. Academic Calendar: Academic Calendar is prepared as per Punjabi University academic schedule and the requirements at the department level as per the action plans formed . Lesson Plan: A Lesson plan includes course outcomes, course objectives, content topics, reference books and the expected outcomes from the students by learning through the topics prepared by respective faculty members at the beginning of each semester. It gives an insight how the lecture class will be handled throughout the semester. Meeting the Vision and Mission of the Concerned Department: Each department sets their own Vision and Mission which match with the Institutional Vision and Mission. Program Educational Objectives (PEO) and Program Outcomes (PO) aredeveloped for each program and Course Objectives (CO) and course outcomes are defined for each course (theory and 1.1.2 – Certificate/ Diploma Courses introduced during the academic year Certificate Diploma Courses Dates of Skill Duration Focus on employ

Certificate D	ipioma Courses	Introduction	Duration	ability/entreprene urship	Development	
NA	NA	01/01/2017	0	NA	NA	
.2 – Academic Flex	ibility					
I.2.1 – New programn	nes/courses intro	duced during the ac	cademic year			
Programme/	Course	Programme S	pecialization	Dates of Int	troduction	
BA		NZ	A	01/01/	2017	
		No file	uploaded.			
1.2.2 – Programmes ir ffiliated Colleges (if ap		-	n (CBCS)/Elective	e course system imple	emented at the	
Name of programr CBCS		Programme S	pecialization	Date of impler CBCS/Elective 0		
BA		NA 01/			01/2017	
1.2.3 – Students enrol	led in Certificate/	Diploma Courses i	ntroduced during	the year		
		Certifi	cate	Diploma	Course	
Number of S	tudents	0		0		
.3 – Curriculum En	richment					
1.3.1 – Value-added c	ourses imparting	transferable and life	e skills offered du	uring the year		
Value Added	Courses	Date of Int	roduction	Number of Stud	lents Enrolled	
Certificate (Spoken En		01/08/2017		35		
Diploma Course Englis		01/08/	2017	12	2	
Certificate Course in Industrial Chemistry		01/08/2017		12		
Diploma Cou Industrial C		01/08/	2017	19)	

			1	
Advance Diploma Course in Industrial Chemistry	01/08/201	7	14	
Certificate Course in Data Care Management	01/08/201	7	18	
Diploma Course in Data Care Management	01/08/201	7	13	
Advance Diploma Course in Data Care Management	01/08/201	7	б	
	<u>View Fil</u>	<u>e</u>		
1.3.2 – Field Projects / Internships und	er taken during the year			
Project/Programme Title	Programme Specia	lization	No. of students enrolled for Field Projects / Internships	
BA	(BA -III Geog Students)Market S Giani Zail Sing Ropar	urvey of	68	
	<u>View Fil</u>	<u>e</u>		
.4 – Feedback System				
.4.1 – Whether structured feedback re	eceived from all the stake	holders.		
Students			Yes	
Teachers		Yes		
Employers		No		
Alumni		No		
Parents			No	
.4.2 – How the feedback obtained is b naximum 500 words)	eing analyzed and utilize	d for overall	development of the institution?	
Feedback Obtained				
2 The development of any in feedback system. It require implement the feedback system system accommodating various parents, to help the indive performance and effectivent institutional level in which teaching tools, and student improvement measures. STUDE place in the performance ap faculty member and the same additional increments. The	es a thorough prep tem. Our college h us stake holders i iduals and organiz ess. Feedback is o ch the views on th t assessment outco ENT: The student?s ppraisal scoring s e is evaluated for	aration t as been p ncluding ation as ollected e curricu mes are o feedback ystem (PP the sand	to initiate, launch and practicing a feedback staff, students and a whole, to improve the at departmental and ulum, teaching schedules, discussed for taking t on the staff finds a ASS) of the individual ction of increments and	

feedback of a faculty is not encouraging, a structured "Performance Improvement Plan" is there in the institution with the help of which the concerned faculty is counseled by the Head of the Department to improve their performance. FACULTY: The institution has made it a practice to conduct all faculty meeting, periodically, where the ways and means of enhancing the curriculum, academic discipline, Teaching Learning process, Research and Extension activities are debated and discussed. The appropriate suggestions are put forward to the respective departments for implementation. PARENTS: As an important stake holder of this system, the parent feedback is also obtained and analyzed. Some

of the parameters accommodated in the parents feedback, include quality of teaching, students? discipline, sports facilities, lab facilities, examination system, student activities such as transport, library, internet facilities, WiFi etc. The parents of the students whose performance in the continuous assessment test is poor are counseled individually and their feedback are also give due consideration. . FEEDBACK ON STUDENTS: The undergraduate and postgraduate students are evaluated through regular class tests, periodical assessment test, model examination and by conducting seminars and extempore lectures. All internal examinations are conducted similar to the university pattern of questioning and environment which enhances the students? adaptation and the model examination at the end of the year is a rehearsal for the final examination. All the internal examination marks are analyzed by the subject and course in charge and the students are graded according to the marks obtained. The student difficulties are received discussed and structured remedial classes are conducted in order to help the student to progress. All the students are counseled by their respective mentors along with subject teachers

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio	o during the year				
Name of the Programme			Number of Application received	Students Enrolled	
PGDCA	Sem-one	30	23	11	
BA	BA Sem-one		678	421	
BA	BA Sem-Three		405	362	
BA	Sem-Five	650	359	332	
BCom	Sem-one	120	357	120	
BCom	Sem-Three	120	124	114	
BCom	Sem-Five	120	122	118	
BSc	Med (Sem-One)	80	90	51	
BSc	Med (Sem-Three)	80	33	29	
BSC	Med (Sem-Five)	80	38	36	
BSc	BSC Non Med (Sem- One)		191	120	
BSc	Non Med (Sem- Three)	160	116	112	
BSc	Non Med (Sem- One)	160	124	123	
BCA	Sem-one	40	117	46	
BCA	Sem-Three	40	38	33	
BCA	Sem-Five	40	24	20	
MA	Eng (Sem- One)	40	21	13	
MA	Eng (Sem- 40 11 Three)		11		
MA	Pol.Sci (Sem- One)	40	24	13	
MA	Pol.Sci (Sem- Three)	40	18	18	

МА	Pbi (Sem-	One)	4	0		43	22		
MA	Pbi (Sem-	[hree)	4	0		32		25	
			<u>Viev</u>	<u>v File</u>			•		
2.2 – Catering to S	tudent Diversity	/							
2.2.1 – Student - Fu	II time teacher rat	io (currei	nt year data)					
Year Number of students enrolled in the institution (UG)		studen in the	mber of ts enrolled institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses		Number of fulltime teache available in th institution teaching only courses	ers ne tea ar	Number of teachers aching both UG ad PG courses	
2017	2150		113	66		0		13	
2.3 – Teaching - Learning Process 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data) Number of Number of									
Teachers on Roll	Number of Teachers on Roll ICT (LMS, e- Resources)		ources ailable	enable Classroo	ed		Numberof smart classrooms E-resources techniques		
66	66		8	3		3		4	
				uploaded					
			No file	uploaded					
2.3.2 – Students me	entoring system av	vailable i	n the institut	tion? Give d	etails. (maximum 500	words)		
Our institution has a strong mentoring system in place where students have the opportunity to develop a relationship with a faculty member who can become a role model for the student by offering support and counseling. It is a particular form of relationship designed to provide personal and professional support to an individual. The mentor?s(Tutor) role is to help the mentee strengthen their ability, recognize their skills, abilities, and interests, and assist them in thinking through and accomplishing longterm goals. The mentorship program is for all the students in general, and the first year students, in particular. The mentor not only helps the newcomers in settling in the institution, but also solves their academic and personal problems while on campus. There is a mentor for a group of 3540 students which is allotted by the Principal. Mentors meet their mentees on a fortnightly basis which is incorporated in their academic time table. During this meeting the mentor with the details of the mentee and also incorporates details of all interactions and functions carried out in the same. Further, a quarterly meeting of all the mentors takes placewith the Vice Principal and the Principal of the institution to update them on the student progress and to discuss issues, if any .									
Number of studen institu		Nu	Imber of full	time teache	rs	Mentor	: Mente	e Ratio	
220	63		6	6			1:35		
2.4 – Teacher Prof	ile and Quality								
2.4.1 – Number of fu	ull time teachers a	ppointed	I during the	year					
No. of sanctioned positions	d No. of filled p	ositions	Vacant p	ositions		ns filled during current year	No. c	of faculty with Ph.D	
70	66		4	Ł		0		14	
2.4.2 – Honours and International level fro	-	•	•			gnition, fellows	ships at	State, National,	
Year of Awa	rd Name o	of full time	e teachers	Des	signatio	n N	lame of	the award,	

	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
2018	Mr. Vippan Kumar	Assistant Professor	Nation Builder Award, Rotary Club, Rupnagar(Under its program : TEACH)
2018	Mr. Vippan Kumar	Assistant Professor	Gold Medal (Beti Bachao - Beti Padhao: Run For Her), Rupnagar District Administration
2018	Ms. Ravneet Kaur	Assistant Professor	Silver Medal (Beti Bachao - Beti Padhao: Run For Her),Rupnagar District Administration
2018	Mrs. Seema Saini	Associate Professor	Parman Patra, Punjab Government
	View	v File	

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BSc	Seml	1/Dec 2017	18/11/2017	18/06/2018
BSc	Sem2	2/May 2018	20/04/2018	15/12/2018
BSC	Sem3	3/Dec 2017	18/11/2017	13/06/2018
BSC	Sem4	4/May 2018	20/04/2018	15/12/2018
BSC	Sem5	5/Dec 2017	18/11/2017	07/06/2018
BSC	Sem6	6/May 2018	20/04/2018	15/07/2018
BA	Seml	1/Dec 2017	18/11/2017	31/05/2018
BA	Sem2	2/May 2018	20/04/2018	25/12/2018
BA	Sem3	3/Dec 2017	18/11/2017	07/07/2018
BA	Sem4	4/May 2018	20/04/2018	28/12/2018
BA	Sem5	5/Dec 2017	18/11/2017	02/06/2018
BA	Sem6	6/May 2018	20/04/2018	18/07/2018
BCA	Seml	1/Dec 2017	18/11/2017	23/04/2018
BCA	Sem2	2/May 2018	20/04/2018	21/12/2018
BCA	Sem3	3/Dec 2017	18/11/2017	20/06/2018
BCA	Sem4	4/May 2018	20/04/2018	14/11/2018
BCA	Sem5	5/Dec 2017	18/11/2017	31/05/2018

BCA	Sem6	6/May 2018	20/04/2018	16/07/2018
PGDCA	Seml	1/Dec 2017	18/11/2017	13/07/2018
PGDCA	Sem2	2/May 2018	20/04/2018	16/10/2018
BCom	Sem1	1/Dec 2017	18/11/2017	15/05/2018
BCom	Sem2	2/May 2018	20/04/2018	26/11/2018
BCom	Sem3	3/Dec 2017	18/11/2017	31/05/2018
BCom	Sem4	4/May 2018	20/04/2018	25/09/2018
BCom	Sem5	5/Dec 2017	18/11/2017	09/04/2018
BCom	Sem6	6/May 2018	20/04/2018	14/07/2018
MA	Pol.sci. Sem1	1/Dec 2017	18/11/2017	06/09/2018
MA	Pol.sci. Sem2	2/May 2018	20/04/2018	01/12/2018
MA	Pol.sci. Sem3	3/Dec 2017	18/11/2017	28/06/2018
MA	Pol.sci. Sem4	4/May 2018	20/04/2018	23/08/2018
MA	Pbi. Seml	1/Dec 2017	18/11/2017	19/07/2018
MA	Pbi. Sem2	2/May 2018	20/04/2018	24/12/2018
MA	Pbi. Sem3	3/Dec 2017	18/11/2017	05/05/2018
MA	Pbi. Sem4	4/May 2018	20/04/2018	20/08/2018
MA	Eng Seml	1/Dec 2017	18/11/2017	03/07/2018
MA	Eng Sem2	2/May 2018	20/04/2018	24/12/2018
MA	Eng Sem3	3/Dec 2017	18/11/2017	25/05/2018
MA	Eng Sem4	4/May 2018	20/04/2018	22/08/2018
		<u>View File</u>		

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Govt.College Ropar is a college affiliated to Punjabi University Patiala and adheres to the syllabus laid down by the University. We follow number of guidelines and methods to carry out a continuous internal evaluation system at the institutional level. This allows the students to understand each concept individually as well. The students are given the syllabus in detail with the exact segregation of the portion. After each topic is taught in detail, various

assessments in the form of class tests, tutorials, seminars, poster presentations are conducted. Teachers take a detailed discussion about the topic as per the university question format and gives the students a clear understanding of what to expect. Students are made aware of the evaluation process by orientation program at the beginning of the course, an academic calendar with the continuous internal evaluation (CIE) dates displayed on the college as well as department notice boards. These tests allow the teachers to continuously assess the students to track their progress and to identify slow and advanced learners. Evaluation is done both in theory and practical examinations. The assessment remains impartial and accurate. The performance of the students is monitored by the Head of Department and the necessary feedback

is given to the Principal and concerned faculty members. The Principal conducts review meetings department wise to discuss the improvement of students? performance. The institution is keen on monitoring the performance of the students and reports to the parents. Progress Reports are sent by the academic office to the parents after each internal examination. Parents/ Guardians are advised to note the performance of their wards and take remedial measure, if needed. Whenever necessary, the academic department shall recommend the visit of the parent to the college for a discussion about the student. Remedial Classes are conducted for the slow learners, absentees and the students who participate in sports and extracurricular activities. Peer guided learning methodology which has been introduced in the clinical hours involving the third and final year undergraduate students, interns and the postgraduates also helps the struggling learners to update their subject knowledge and helps them to catch up with their peers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution ensures effective time management and timeliness. It receives the university given timeline and adheres to it. In the beginning of the academic year, academic calendar is published by the institution which gives a time plan for the curricular as well as the extracurricular activities for the students. The college carries out effective planning to stick to academic calendar. This allows the teachers and the students to space out their teaching and learning and regular assessment of the same. For the undergraduate program, the college conducts assessment of the students in three different components theory, assingnments, practical and vivavoce. The pattern and the marks

distribution of all the components is as per the university format. They are mapped with their respective course outcomes that are stated in the beginning of the course. These tests are conducted in evenly spaced out intervals to avoid pressuring the students with too many examinations. These marks are also vitalized to decide the course of nature for teaching slow students and rectify their performance before the university examination. Following the institution academic calendar, every department creates internal calendars to ensure timely delivery of syllabus. Every teacher follows a strict agenda that is discussed and approved by the head of their respective departments. This is followed by deducing a daytoday division of topics and chapters. These topics and chapters are chosen keeping the upcoming CIE in mind. The timeline created allows the students to complete the given syllabus in enough time. The students are given plenty of time before the examinations to prepare and practice their concepts. In any condition, the academic calendar is followed and respected by teachers of all departments.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

	https://www.govtcollegeropar.org/courses.php										
2.6.2 – Pass percer	2.6.2 – Pass percentage of students										
Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage						
0	BA	Sem-VI	318	135	42.50						
0	BCom	Sem-VI	117	111	94.80						
0	BSC	Medical Sem- VI	36	35	97.22						
0	BSc	Non Medical	118	113	95.76						
0	MA	Pol. Sci. Sem-IV	18	18	100						
0	MA	Eng. Sem-IV	11	5	45						

0	MA	Pbi. Sem-IV	24	24	100
0	BCA	Sem-VI	10	10	100
0	PGDCA	Sem-II	20	20	100
		View	File	•	·
.7 – Student Satis	sfaction Survey				
2.7.1 – Student Sat	isfaction Survey (SSS) on overall institu	tional perfo	ormance (Institution ma	ay design the
uestionnaire) (resu	Its and details be	provided as weblink)			
		https://govtcol	llegerop	ar.org/	
RITERION III –	RESEARCH, IN	NOVATIONS AND		SION	
.1 – Resource Mo	bilization for R	esearch			
3.1.1 – Research fu	nds sanctioned a	nd received from vario	ous agencie	es, industry and other o	organisations
Nature of the Proje	ect Duratio	on Name of the	e funding	Total grant	Amount received
		agen	су	sanctioned	during the year
Any Other (Specify)	0	NA		0	0
()_0011//		No file u	ıploaded		
2 Innovation F				•	
.2 – Innovation E	•		D'st		
ractices during the				ts (IPR) and Industry-A	
Title of works	hop/seminar	Name of th	ne Dept.		Date
Seminar on and bet		Political	Political Science 10/03/		
seminar Ag Wastage		Political	Science	17,	/03/2018
Seminar conservation wat	and saving	Political	Political Science 24/03		
Seminar crea and aboli tendency c	shing the	Political	Science	06,	/04/2018
Seminar on GU	IRMAT SANGEET	Musi	ic	14,	/07/2017
Internation Bhasha Vikas		Punja	abi	20,	/01/2018
Anti Drug Progr		Political	Science	13,	/10/2017
Commitme programme celebrated Po Diw	llution Free		Political Science		/10/2017
Seminar organ protection of and dangers Warm	envirenment of Global		Science	03,	/02/2018
Seminar on i	mportance of	Political	Science	10,	/02/2018

seminar for kee health		Pol	litical	. Scier	nce		17/02/	17/02/2018		
seminar Right H in the consti		Pol	litical	. Scier	nce		19/02/	2018		
_	eminar organised on th sue of Misuse of Mobile phone				lCe		04/03/	2018		
3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year										
Title of the innovation	Name of Aw	ardee	Awarding	g Agency	Dat	e of aw	/ard	Category		
Active Citizen Development Programme	Govt. Col Ropar		ritish	Counci	.1 13,	/07/20		tificate and Cash prize		
			<u>View</u>	<u>r File</u>						
3.2.3 – No. of Incubation	n centre create	ed, start-up	s incubat	ed on ca	mpus durir	ng the y	/ear			
Incubation Center	Name	Sponse	red By		e of the rt-up	Natur	e of Start- up	Date of Commencement		
NA	NA	NA	2	1	NA.		NA	01/01/2017		
		No	o file	upload	led.					
3.3 – Research Public	ations and A	wards								
3.3.1 – Incentive to the teachers who receive recognition/awards										
State			Nati	onal			Interna	tional		
0 0 0										
3.3.2 – Ph. Ds awarded	during the year	ar (applicab	le for PG	College	, Research	n Cente	er)			
Name	of the Departm	ient			Num	nber of	PhD's Award	led		
	NA						0			
3.3.3 – Research Public	cations in the J	ournals not	tified on l	JGC web	osite during	g the ye	ear			
Туре		Department	t	Numt	per of Publi	cation	Average	Impact Factor (if any)		
International		English			1			5.5		
International		Punjabi			1			5.5		
			<u>View</u>	<u>/ File</u>						
3.3.4 – Books and Chap Proceedings per Teache			Books pu	blished,	and papers	s in Nat	tional/Interna	tional Conference		
[Department				N	umber	of Publication	1		
	Punjabi						2			
			<u>View</u>	<u>/ File</u>						
3.3.5 – Bibliometrics of Web of Science or Pub	•	-		ademic y	ear based	on ave	rage citation	index in Scopus/		
	me of Title uthor	e of journal	Yea public		Citation In	1	Institutional affiliation as mentioned in he publicatio	· · · ·		

NA	1	NA	NA		2017		0	0		0
				No f:	ile upload	led	•			
3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)										
Title of the Paper		ne of Title of jou thor			al Year of publication		h-index Numbe citatio excluding citatio		ns g self	Institutional affiliation as mentioned in the publication
NA	1	NA	NA		2017		0	0		0
No file uploaded.										
3.3.7 – Faculty pa	articipa	tion in Se	eminars/Confe	erences	s and Sympos	sia o	during the ye	ar :		
Number of Fac	culty	Inter	national		National		State	9		Local
Attended/Ser rs/Worksho			4		15		0			0
Presente papers	d		1		14		0			0
Resource persons	2		0		0		0			10
	I .				View File					
3.4 – Extension	Activi	ties								
3.4.1 – Number o Non- Government				-					-	•
Title of the activities			Organising unit/agency/ collaborating agency			icipa	of teachers ated in such		articipa	of students ated in such
			1 00 1	nder 23rd Punjab		ac	tivities	activities 30		
Republic Da	y Par	ade u	bn NCC, Ropar		ab	1				
Indipendar Parad		ay u		der 23rd Punjab bn NCC, Ropar		1			30	
NSS Day Cel	ebrat	ion	NSS			6			250	
NSS Special	Camp	23	NSS	NSS			6			250
Nation Integration		у	NSS			6				250
National Yo	outh I	Day	NSS				6			250
Run for Marath			Distri Administr				6			100
One Day	Camp		NSS				6			250
DAPO Regis Camp		on	Distri Administr				6			100
Awareness C Clean Rup Green Rup	nagar	.	RGNIYD, Br Counci		n		6			65
Yoga I celebrat			ovt. girl Sec School School, G emorial Na public Sc	, DAV andhi ationa	v		6			350

	Govt. boy Sec. Schoo						
World Environme Day	ent NS	3		6		100	
Van Mahautsav Celebrations				6		200	
Swash Bharat Abhiyan Celebrations	,	NSS		7		250	
Admission Help I	Desk NS	5		6		50	
Orientation Programme	NS	5		6		250	
Tree plantatio	on NCC,	GCR		1		63	
Blood Donatio	n NCC,	GCR		1		70	
		<u>Viev</u>	<u>v File</u>				
.4.2 – Awards and rec uring the year	ognition received for	extension act	ivities from	Government and	other	recognized bodies	
Name of the activit	ty Award/Red	ognition	Award	ling Bodies	N	umber of students Benefited	
Active Citize Program	n Cash F	rize	Britis	ish Council		500	
		<u>Viev</u>	<u>v File</u>				
.4.3 – Students partici rganisations and prog				-			
Name of the scheme	Organising unit/Age cy/collaborating agency	Name of t	he activity	Number of teach participated in s		Number of student participated in suc	
Awareness Campaign Clean	NSS/RGNIYD,			activites		activites	
	British Counci	Campaig	eness n Clean r Green agar	6		· · · ·	
Yoga Day celebrations	British Counci NSS/Govt. girls, Sem Sec School, DAV School, Gandhi memorial National public School, Govt. boys Sen. Sec. School, Ropar	L Campaig Rupnaga Rupn Yoga celebr	n Clean r Green			activites	
	NSS/Govt. girls, Sem Sec School, DAV School, Gandhi memorial National public School, Govt. boys Sen. Sec.	L Campaig Rupnaga Rupn Yoga celebr	n Clean r Green agar Day ations	6		65	
celebrations	NSS/Govt. girls, Sem Sec School, DAV School, Gandhi memorial National public School, Govt. boys Sen. Sec. School, Ropar	L Campaig Rupnaga Rupn Yoga celebr C Environm Van Mar	n Clean r Green agar Day ations cld	6		activites 65 350	
celebrations World Environment Day Van Mahautsav	NSS/Govt. girls, Sem Sec School, DAV School, Gandhi memorial National public School, Govt. boys Sen. Sec. School, Ropar NSS	L Campaig Rupnaga Rupn Yoga celebr Swash Abhi	n Clean r Green agar Day ations rld ment Day nautsav	6 6 6		activites 65 350 100	

Orientation Programme		NSS		Orient Progr			6		250
NSS Day Celebration		NSS		NSS Day Celebration			6		250
NSS Special Camp 23		NSS		NSS Sr Camr			б		250
National Integration Da		NSS		- Nati Integrat	onal		6		250
National Yout		NSS		Nationa	l Youth		6		250
Run for Her Marathon		S/Distr inistra		Run fo Mara	or Her		6		100
One Day Camp		NSS		One Da			6		250
DAPO Registration Camp	NS	S/Distr inistra		DA Regist Ca	PO ration		6		100
Tree Plantatic	m	NCC, GC	R	Tree Pla	antation		1		63
Blood donation	n :	NCC, GC	R	Blood d	onation		1		70
Republic Day parade	:	NCC, GC	R	Republ par			1		30
Independance Day Parade		NCC, GC	R	_	Independance 1 Day Parade			30	
				View	v File			•	
	<u> </u>								
3.5.1 – Number of C		ive activiti	es for r	esearch, fac	culty exchar	nge, stud	dent exch	ange duri	ing the year
Nature of activ	rity	F	Participa	ant	Source of	financial	support		Duration
Youth Excha Program	nge		1		Center	Gover	nment		60
				<u>View</u>	v File				
3.5.2 – Linkages with acilities etc. during th		ons/indus	tries for	internship,	on-the- job	training	, project v	vork, shar	ring of research
Nature of linkage	Title o linka		par inst ind /rese with	ne of the tnering titution/ dustry earch lab contact etails	ing on/ ry h lab htact		Durati	on To	Participant
NA	N	A		NA	01/01/2	2017	01/01	/2017	0
				No file	uploaded	1.			•
3.5.3 – MoUs signed nouses etc. during th		titutions o	f nation	al, internatio	onal importa	ance, otł	ner univer	sities, inc	lustries, corporate
Organisatior	•	Date of MoU signed		Date of MoU signed		stude		Number of lents/teachers ated under MoUs	
NA		01	/02/2	017		NA			0
								•	

No file uploaded.										
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES										
4.1 – Physical Facilities										
4.1.1 – Budget all	ocation, exc	cluding salary for infra	astructu	re augm	entation during t	he year				
Budget allocated for infrastructure augmentation Budget utilized for infrastructure development										
	5500	0000			5	5395053				
4.1.2 – Details of augmentation in infrastructure facilities during the year										
	Facil	ities			Existing	or Newly Adde	d			
	Campu	ıs Area			Е	xisting				
	Class	rooms			E	xisting				
	Labora	atories			Е	xisting				
		r Halls				xisting				
		th ICT facilit				xisting				
purchased	d (Greate	rtant equipment er than 1-0 lak eurrent year			Nev	vly Added				
Value of the equipment purchased Existing during the year (rs. in lakhs) Existing										
		No	file	upload	led.					
2 – Library as	a Learning	Resource								
.2.1 – Library is	automated {	Integrated Library M	anagem	ent Syst	em (ILMS)}					
Name of the	e ILMS	Nature of automatio	n (fully		Version	Year o	f automation			
softwar	е	or patially)								
Campus H	Edge	Partially			1		2014			
.2.2 – Library Se	ervices		-							
Library Service Type		Existing		Newly	Added	Т	otal			
Text Books	51936	10387200	28	35	57000	52221	10444200			
Journals	10	680	(0	10	680			
Reference Books	3638	1091400	2		6600	3660	1098000			
Weeding (hard & soft)	22	5241	C)	0	22	5241			
Library Automation	1	35640	C)	0	1	35640			
			<u>Vie</u> v	<u>v File</u>						
	AM other MC	by teachers such as: DOCs platform NPTE m (LMS) etc			•		•			
Name of the		Name of the Moo	dule		n on which mod s developed		launching e-			

NA		NA			NA 01/01/2017				
				No file	uploaded	. •			
.3 – IT Infr	astructure)							
.3.1 – Tecł	nnology Up	gradation (o	verall)						
Туре	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	53	2	10	1	1	12	41	0	0
Added	0	0	0	0	0	0	1	0	0
Total	53	2	10	1	1	12	42	0	0
.3.2 – Ban	dwidth avail	able of inter	net connec	tion in the I	nstitution (Le	eased line)			
				2 MBPS	/ GBPS				
.3.3 – Faci	lity for e-co	ntent							
Nam	ne of the e-c	content deve	lopment fa	cility	Provide t		he videos ar cording facil		ntre and
		NA					<u>NA</u>		
omponent, Assigne	enditure inc during the y ed Budget o mic facilities	rear n Exp	intenance enditure ind tenance of facilitie	curred on academic		academic ed budget c al facilities	on Exp	ilities, exclue penditure inc ntenance of facilites	curredon physical
17	750000		1613356	5.5	60	00000		539505	3
orary, sport stitutional \	s complex, Website, pro	computers, ovide link)	classrooms	s etc. (maxir	ng physical, mum 500 wc rich in	ords) (infori	mation to be	available in)
Newspa teache augme libran borrow also f beginni for t facili sear	apers. The ers and the out the in ry to hell books. I from when ng of ea the stude ities. The ching li	he Colleg the stude knowled by them of n addition the the st ch acades ents and he librar brary res	e librar ents vis: ge. Coll consult r on to th udents a mic sess acquaint ry staff sources	ry is the it the li- lege tead reference is many and staff ion, the ts them w extends especial	hub of ibrary/pe chers oft books. departmen can get libraria with libr a helpin ly to vis on prio	teaching riodical en accor The teac nts have the boo an holds ary rulo g hand f sually/p	glearning l section mpany stu chers and departm oks, they orienta es as wel to all th ohysicall	y process n regular idents to d student ental lil y want. I tion prog l as lib ne studen y challer	The ly to the s can oraries in the grammes orary ts in nged

will be required to produce fee receipt and 2 photographs. All bonafide students will be issued identity cum library card which they are supposed to keep on their person and produce the same on demand. A member may borrow the books from the circulation section. Each student is eligible to borrow 2 books and 3 books in case of Honours and PG. .Books are issued for 14 days after which delay fine @ Re. 1/ per day per volume will be charged. Before getting a book issued, it should be checked and any marking, mutilation, missing pages should be brought to the notice of the Librarian, failing which the student returning the damaged book will be held responsible. 2. Laboratory Equipment : The equipment and machines in the laboratory are maintained by the lab incharge with the advice of HOD. 3.Computers Maintenance and support are carried out by system administrators. Regular up gradation is carried out for computers and software by Annual Maintainence Contracts. 4. Classrooms Regular cleaning and maintenance is carried out so as to provide effective learning environment to the students. Class rooms are cleaned daily by the non teaching staff of the college.Regular monitoring of electrical and fixtures is done and repaired immediately. 5.Sports Facility Regular maintenance is carried out for gymnasium, sports equipment and sport material by students of physical education department. Sport material is issued to students as per the schedule. For intercollegiate competitions sport material is issued to the student for the period of the competition

https://www.govtcollegeropar.org/infrastructure.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PMS to SC Students, OBC Students, Minorities, Under Central Sector Scheme, Under Disabilities Scheme	614	5666192
Financial Support from Other Sources			
a) National	NAVTEJ SINGH MEMORIAL CHARITABLE TRUST	1	5280
b)International	Nil	0	0
	View	<u>File</u>	

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved	
NA	01/01/2017	0	0	
No file uploaded.				

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Career Counseling (INFOMATHS CHD)	315	315	0	0

2017	Seminar Cum	277	277	0	0
	Counseling P				
	rogram(Compe				
	tition Guru)				
2017	Seminar Cum	629	629	0	0
	Career				
	Counseling				
	(Bright				
	Academy)				
		View	v File		
	I mechanism for tran		dressal of student	grievances, Preven	tion of sexual
	gging cases during t	-			
Total grieva	nces received	Number of grieva	ances redressed	Avg. number of d	
				redre	essal
	0	()	!	5
– Student Pro	gression				
1 – Details of c	ampus placement d	uring the year			
	On campus	.		Off campus	
Nameof	Number of	Number of	Nameof	Number of	Number of
organizations	students	stduents placed	organizations	students	stduents placed
visited	participated		visited	participated	
Nil	0	0	Infosys, CHD	159	2
			(SVIET,		
			Banur)		
			Banur)		
			,WIPRO		
		Vi er	,WIPRO Technologies		
			,WIPRO Technologies		
2 – Student pro	ogression to higher e		,WIPRO Technologies	ır	
2 – Student pro Year	ogression to higher e	education in percen	,WIPRO Technologies <u>v File</u> tage during the yea	Ir Name of	Name of
•	Number of	education in percen Programme	,WIPRO Technologies <u>File</u> tage during the yea	Name of	
•	Number of students	education in percen	,WIPRO Technologies <u>v File</u> tage during the yea		programme
•	Number of	education in percen Programme	,WIPRO Technologies <u>File</u> tage during the yea	Name of	
Year	Number of students enrolling into higher education	education in percen Programme graduated from	,WIPRO Technologies	Name of institution joined	programme admitted to
•	Number of students enrolling into	education in percen Programme	,WIPRO Technologies <u>File</u> tage during the yea	Name of institution joined Govt	programme admitted to MA (Pol.
Year	Number of students enrolling into higher education	education in percen Programme graduated from	,WIPRO Technologies	Name of institution joined Govt College,	programme admitted to
Year 2017	Number of students enrolling into higher education 1	education in percen Programme graduated from BA	,WIPRO Technologies y File tage during the yea Depratment graduated from ARTS	Name of institution joined Govt College, Ropar	programme admitted to MA (Pol. Sci.)
Year	Number of students enrolling into higher education	education in percen Programme graduated from	,WIPRO Technologies	Name of institution joined Govt College, Ropar Punjabi	programme admitted to MA (Pol. Sci.)
Year 2017	Number of students enrolling into higher education 1	education in percen Programme graduated from BA	,WIPRO Technologies y File tage during the yea Depratment graduated from ARTS	Name of institution joined Govt College, Ropar	programme admitted to MA (Pol. Sci.)
Year 2017	Number of students enrolling into higher education 1	education in percen Programme graduated from BA	,WIPRO Technologies y File tage during the yea Depratment graduated from ARTS	Name of institution joined Govt College, Ropar Punjabi	programme admitted to MA (Pol. Sci.)
Year 2017 2017	Number of students enrolling into higher education 1	education in percen Programme graduated from BA BA	,WIPRO Technologies v File tage during the yea Depratment graduated from ARTS ARTS	Name of institution joined Govt College, Ropar Punjabi University, Patiala	programme admitted to MA (Pol. Sci.) M.Sc (Maths
Year 2017	Number of students enrolling into higher education 1	education in percen Programme graduated from BA	,WIPRO Technologies y File tage during the yea Depratment graduated from ARTS	Name of institution joined Govt College, Ropar Punjabi University,	programme admitted to MA (Pol. Sci.) M.Sc (Maths For Higher
Year 2017 2017 2017	Number of students enrolling into higher education 1 1 2	education in percen Programme graduated from BA BA BA	,WIPRO Technologies v File tage during the yea Depratment graduated from ARTS ARTS ARTS	Name of institution joined Govt College, Ropar Punjabi University, Patiala Gone Abroad	programme admitted to MA (Pol. Sci.) M.Sc (Maths For Higher Studies
Year 2017 2017 2017 2017 2017	Number of students enrolling into higher education 1 1 2 3	education in percen Programme graduated from BA BA BA BA	,WIPRO Technologies v File tage during the yea Depratment graduated from ARTS ARTS ARTS ARTS	Name of institution joined Govt College, Ropar Punjabi University, Patiala Gone Abroad Steno Course	programme admitted to MA (Pol. Sci.) M.Sc (Maths For Higher Studies Steno Course
Year 2017 2017 2017	Number of students enrolling into higher education 1 1 2	education in percen Programme graduated from BA BA BA	,WIPRO Technologies v File tage during the yea Depratment graduated from ARTS ARTS ARTS	Name of institution joined Govt College, Ropar Punjabi University, Patiala Gone Abroad Steno Course Govt.	programme admitted to MA (Pol. Sci.) M.Sc (Maths For Higher Studies
Year 2017 2017 2017 2017 2017	Number of students enrolling into higher education 1 1 2 3	education in percen Programme graduated from BA BA BA BA	,WIPRO Technologies v File tage during the yea Depratment graduated from ARTS ARTS ARTS ARTS	Name of institution joined Govt College, Ropar Punjabi University, Patiala Gone Abroad Steno Course Govt. College,	programme admitted to MA (Pol. Sci.) M.Sc (Maths For Higher Studies Steno Cours
Year 2017 2017 2017 2017 2017	Number of students enrolling into higher education 1 1 2 3	education in percen Programme graduated from BA BA BA BA	,WIPRO Technologies v File tage during the yea Depratment graduated from ARTS ARTS ARTS ARTS	Name of institution joined Govt College, Ropar Punjabi University, Patiala Gone Abroad Steno Course Govt.	programme admitted to MA (Pol. Sci.) M.Sc (Maths For Higher Studies Steno Cours
Year 2017 2017 2017 2017 2017 2017	Number of students enrolling into higher education 1 1 2 3 2	education in percen Programme graduated from BA BA BA BA BA BA	,WIPRO Technologies v File tage during the yea Depratment graduated from ARTS ARTS ARTS ARTS ARTS	Name of institution joined Govt College, Ropar Punjabi University, Patiala Gone Abroad Steno Course Govt. College, Ropar	programme admitted to MA (Pol. Sci.) M.Sc (Maths For Higher Studies Steno Course PGDCA
Year 2017 2017 2017 2017 2017	Number of students enrolling into higher education 1 1 2 3	education in percen Programme graduated from BA BA BA BA	,WIPRO Technologies v File tage during the yea Depratment graduated from ARTS ARTS ARTS ARTS	Name of institution joined Govt College, Ropar Punjabi University, Patiala Gone Abroad Steno Course Govt. College, Ropar Govt.	programme admitted to MA (Pol. Sci.) M.Sc (Maths For Higher Studies Steno Cours PGDCA MA (Pol.
Year 2017 2017 2017 2017 2017 2017	Number of students enrolling into higher education 1 1 2 3 2	education in percen Programme graduated from BA BA BA BA BA BA	,WIPRO Technologies v File tage during the yea Depratment graduated from ARTS ARTS ARTS ARTS ARTS	Name of institution joined Govt College, Ropar Punjabi University, Patiala Gone Abroad Steno Course Govt. College, Ropar Govt. College,	programme admitted to MA (Pol. Sci.) M.Sc (Maths For Higher Studies Steno Course PGDCA
Year 2017 2017 2017 2017 2017 2017	Number of students enrolling into higher education 1 1 2 3 2	education in percen Programme graduated from BA BA BA BA BA BA	,WIPRO Technologies v File tage during the yea Depratment graduated from ARTS ARTS ARTS ARTS ARTS	Name of institution joined Govt College, Ropar Punjabi University, Patiala Gone Abroad Steno Course Govt. College, Ropar Govt.	programme admitted to MA (Pol. Sci.) M.Sc (Maths For Higher Studies Steno Course PGDCA MA (Pol.

				College, Ropar	
2017	4	BA	ARTS	Govt. College, Ropar	M.A (Punjabi)
2017	1	BA	ARTS	Punjabi University, Patiala	B.P.ED
2017	1	BA	ARTS	Doaba College, Kharar	B.Ed
2017	1	BA	ARTS	Punjabi University, Patiala	MA (English) Private
2017	4	BA	ARTS	Govt. College, Ropar	MA (English)
2017	1	MA (English)	English	Rayat Bahra, Rail Majra	B.Ed
2017	1	MA (English)	English	BJSFS College, Bela	Journalism
2017	1	MA (English)	English	BJSFS College, Bela	B.Ed
2017	6	BA	ARTS	Govt College, Ropar	M.A (Punjabi)
2017	1	B.SC	SCIENCE	BELLA COLLEGE	M.SC MATHS
2017	1	B.SC	SCIENCE	PUNJAB UNIVERSITY CHANDIGARH	M.SC MATHS
2017	2	B.SC	SCIENCE	KHALSA COLLEGE ANANDPUR SAHIB	M.SC MATHS
2017	1	B.SC	SCIENCE	KHALSA COLLEGE MAHI LPUR,HOSHIAR PUR	M.SC MATHS
2017	1	B.SC	SCIENCE	KHALSA COLLEGE MAHI LPUR,HOSHIAR PUR	M.SC PHYSICS
2017	1	B.SC	SCIENCE	MAHINDRA COLLGE PATIALA	M.SC PHYSICS
2017	1	B.SC	SCIENCE	KHALSA COLLEGE ANANDPUR	M.SC PHYSICS

		ļ		SAHIB	
2017	1	B.SC	SCIENCE	DAV COLLEGE SECTOR 10	M.SC CHEMISTRY
2017	1	B.SC	SCIENCE	KHALSA COLLEGE ANANDPUR SAHIB	M.SC CHEMISTRY
2017	1	B.SC	SCIENCE	STEPHEN`S COLLEGE UP	M.SC CHEMISTRY
2017	1	B.SC	SCIENCE	MATA GUJRI COLLEGE FATEHGARH SAHIB	M.SC CHEMISTRY
2017	1	B.SC	SCIENCE	PUNJABI UNIVERSITY PATIALA	M.SC SPORTS SCIENCE
2017	1	B.SC	SCIENCE	BELA COLLEGE	M.SC PHARMAC EUTICAL CHEMISTRY
2017	4	B.SC	SCIENCE	RAYAT & BAHRA	B.ED
2017	36	B.COM	COMMERCE	PUNJABI UNIVERSITY PATIALA	M.COM
2017	10	B.COM	COMMERCE	LOVELY PROFESSIONAL UNIVERSITY	MBA
2017	4	B.COM	COMMERCE	KC COLLEGE NAWANSHEHAR	MBA
2017	4	B.COM	COMMERCE	RAHAT & BAHRA UNIVERSITY	MBA
2017	2	B.COM	COMMERCE	CGC LANDRAN	M.COM
		<u>View</u>	<u>v File</u>		
-	alifying in state/ nati /GATE/GMAT/CAT/				
	Items		Number	of students selected/	qualifying
	Any Other			1	
			<u>v File</u>		
.2.4 – Sports and c	cultural activities / co	ompetitions organis	sed at the institutio	on level during the ye	
Activ	-	Lev			Participants
Earth Day (04 Making Cha		Instit	ution	6	0
Exhibition of used in Geo Studies fo students	ographical or college	Instit	ution	20	00

Folk Dances	Zonal	33		
Fine Arts	Zonal	11		
Lok Kalawan	Zonal	14		
Music Vocal	Zonal	30		
Music Instrument	Zonal	13		
Theater	Zonal	33		
Literary	Zonal	9		
Traditional Sports	Zonal	31		
Fine Arts	Inter Zonal	4		
Dances	Inter Zonal	10		
Music Instrumental	Inter Zonal	10		
Music Vocal	Inter Zonal	15		
Theatre	Inter Zonal	12		
<u>View File</u>				

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Silver	National	1	0	4179, 3036	Pooja Rani, Bhajandeep Kaur
2017	Bronze	Internatio nal	1	0	4179,3036, 2193	Pooja Rani, Bhajandeep Kaur, Ravinder Kaur
2017	Silver	National	1	0	4179	Pooja Rani
2017	Bronze	National	1	0	4179, 3036,4240	Pooja Rani, Bhajandeep Kaur, Simranjeet Kaur
2017	Silver	National	1	0	4240,2044, 2210,2193	Simranjeet Kaur, Archana Kumari, Shobha Rani, Ravinder Kaur
2017	Gold	National	1	0	4179,2193, 2210,3036, 4240	Pooja Rani, Ravinder

						Kaur, Shobha Rani, Bhanandeep Kaur, Simranjeet Kaur
2017	Bronze	National	1	0	3036	Bhajandeep Kaur
2017	Gold	National	1	0	4328	Prabhjot Singh
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college does not have a student council or any similar body as university does not permit.But there is proper representation of students in various academic and administrative committees.Students form an integral part of the various Subject Societies as their Presidents, Secretaries and Members. The student editors of the College Magazine SHIWALIK and the Wall Magazines help the teachers in the compilation process of these magazines.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of the college also known as OSA is a registered body, with the Principal as its Patron in Chief. It functions to forge a strong bond between the college and its old students. It came into being in the 1995. The Alumni Association consists of 4 bodies: 1. The Patrons 2. The advisory Committee. 3. Central Executive Body 4. The General Body The administrative body of the association comprises the president, the general secretary and the treasurer. Other members of the faculty, who are also old students of the college, are its active members. The administrative body holds meetings from time to time, evolves policies regarding the working of the association. They are also encouraged to make valuable contribution to the association by interacting with the students and the new pass outs. They are also sensitized to the needs of the institution and are made aware of their responsibility towards their almamatter. The Alumni Association were instrumental in the getting the library partially automated and contributed Rs.10,000/ as the initial amount for its automation. The Alumni association also helps in the upkeep of the botanical garden.

5.4.2 – No. of enrolled Alumni:

1000

0

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 - Meetings/activities organized by Alumni Association :

Regular meeting is held every year

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500

words)

1. Academic functioning: College follows a system of participative management. Academic and administrative policies are designed and implemented under the enlightened leadership of the Principal. Faculty members contribute equally at all levels to ensure smooth functioning of the institution. In the beginning of the new academic session, the College Principal addresses a meeting of the college faculty to orient them about the new programmes and projects to be undertaken by the College. Various committees for carrying out these programme/projects are formed with the entire teaching faculty on board. Periodic meetings are held to monitor the progress made in implementing the mandate of these committees. The needs, problems and suggestions for educational and infrastructural reforms are discussed in staff meetings with other faculty members. Participative management constitutes the core of decentralized governance system being followed in the College. The Heads of the Departments, Conveners of various committees are fully authorized to take decisions while implementing their mandate or while preparing their programme schedules. The Heads of Departments, in consultation with other members of the department, are free to prepare the activity schedules of their departments and the ways to disseminate knowledge. Heads of Departments chalk out the time table, syllabus unitization, guest lectures, and other projects and plans to ensure quality of teaching learning in cooperation with other faculty members of the department. The college does promote a culture of participative management. The entire teaching faulty and members of the nonteaching faculty are made members of various committees for the all round development of the college. Students are also involved as volunteers in all functions the college organizes. The members of the PTA, HEIS and ALUMNI are also kept in the loop about all the ongoing developmental projects and new projects to be started. Cumulative and comprehensive management approach empowers the participants, heightens their sense of duty and responsibility, thus catalyzing the success of the institution's working. The college has a well structured set up with various functional committees. 2. Administrative functioning : The office administrative responsibility distribution and monitoring are handled by the Superintendent in tandem with the college authorities. Though budget preparation is an administrative responsibility, individual budgets are prepared at departmental level and final budget is prepared based on those departmental inputs.

Yes

6.2 – Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The learning experiences of the students are enriched by adopting innovative and interactive teaching methods and audio visual aids by various departments. Students' performance is closely monitored through class tests, assignments and house tests. Their progress is registered for improvement in teaching learning process. The college motivates its faculty to stay aware of the recent educational trends to prepare enlightened learners through seminars,

	workshops and training
Curriculum Development	The curriculum is developed by the
_	Board of Studies of the affiliating
	university. Several teachers of the
	college are members of university
	bodies and they convey to the
	university feedback regarding
	curriculum and the changes solicited
	-
	if any, by the students. These member
	of the faculty who are nominated to t
	Board help in the restructuring and
	development of the syllabus every three
	years. At the beginning of the academ
	session, each department holds meetin
	in which the classes are allocated t
	the faculty. Each department outline
	the syllabus for each term, prepare
	their academic calendar and notify th
	students about it. Various department
	of the college prepare an action pla
	of the activities that they intend t
	carry out during the session. In order
	to implement the curriculum all
	-
	departments employ different strategi
	like holding tests, assignments,
	presentations, seminars etc. An
	academic calendar is prepared at the
	beginning of each session. Before th
	beginning of each session the type,
	duration, papers for various classes
	well as rules for admission and
	examination are outlined in the
	prospectus so that the students may g
	an idea regarding the same. An assemb
	is organised at the beginning of eac
	session in which the Principal, senio
	faculty members and coordinators of
	various clubs and societies intimate
	the students about the different
	academic, cocurricular and
	extracurricular activities. Tutorial
	groups are conducted at regular
	intervals to solve the grievances if
	any of the students. A regular verba
	and written feedback from the student
	helps in efficient curriculum deliver
Examination and Evaluation	The college follows the evaluation
	system of the affiliating university
	The College Examination Committee
	ensures that the university norms ar
	strictly adhered to. The process of
	granting internal assessment is very
	rigorous and transparent. Rigour and
	transparency are ensured as the
	midsemester tests are evaluated well
	before the specified time period. Th
	before the spectried time period. In
	answer sheets are shown to the

1	students. The process of giving
	assessment marks for attendance is
	again totally transparent and as laid
	down by the university. For continuous
	evaluation of the students of various
	programmes having semester system, the
	internal assessment amounting to 20 of
	the total marks allotted to a paper has
	specified marks for attendance, project
	work / assignments / seminars and mid
	semester tests. Detailed information
	about the evaluation process is
	conveyed through college prospectus,
	notices on the noticeboards, tutorial
	classes and assemblies conducted
	especially before the commencement of
	house examinations. Subject teachers hold special discussions in their
	respective classes about the pattern of
	the question papers and the division of
	marks according to university pattern.
	Principal holds special meetings with
	the staff members to discuss the
	examination schedule. Students'
	performance is evaluated throughout the
	academic session through various class
	tests/oral tests/ and mid -term
	examination. Parents of the detained
	students are intimated about their
	wards' detention so that they can seek
	the advice of the teachers and
	Principal. • Parents of the students securing less than 75 of lectures are
	also informed about their ward's
	detention. The college students are
	evaluated strictly according to these
	criteria. The question papers in both
	the midsemester exams are set strictly
	according to the university exam
	pattern as laid down in the university
	syllabi.
Research and Development	The college values relentless pursuit
	of excellence in imparting `latest
	practical knowledge to substantiate the
	theoretical aspects. The college
	strives to provide the resources and
	other facilities as per the norms of
	State Govt. and DPI (Colleges) to
	uphold standards of scholarly
	excellence and professional development. Faculty members from
	different departments are actively
	involved in writing of research papers.
	Eminent resource persons are invited
	for talks to provide exposure to
	students and develop a critical acumen
	in them. The Institute has its own
	Research journal
	2

Library, ICT and Physical	As an institutional policy the library
Infrastructure / Instrumentation	encourages procurement of a larger
	number of titles rather than a large
	number of volumes of a title. Presently there are books with many more books to
	be added in the current financial year.
	The new books are procured based on
	recommendations from all the
	departments with a fair distribution
	across all specialties. The staff have
	Access to online journals on faculty
	PCs. ICT The college teaching staff is
	encouraged to make use of ICT resources
	such as computers, LCD projectors, for
	preparing and giving Power Point
	Presentations. Power Point
	presentations are used in the
	classrooms occasionally. Movies are
	also showcased as per demand of syllabi
	to supplement the traditional method
	with ICT enabled pedagogy. A well
	equipped computer lab, LCD/OHPs are
	available to the faculty for computer
	aided teaching. The faculty of the
	department of computer science is
	always available for any need based
	assistance in the use of ICT.ICT
	facilities include 4 LCD projectors at
	seminar rooms, availability of course
	material on internet for ready reference Wi Fi enabled campus conduct
	of webinarsetc in teaching learning
	process. In administration: ICT is used
	in Library Academic fee admission
	attendance monitoring of
	students.examination and internal
	assessment PHYSICAL
	INFRASTRUCTURE/INSTRUMENTATION The
	institution upgrades the infrastructure
	from time to time in order to be at par
	with the emerging global trends in
	technology. Infrastructure as per
	regulatory body is established and
	maintained. Maximum utilization of
	resources is encouraged A total of 52
	computers are operational which
	includes 30 computers which are present
	in computer lab of college for students
	to access to internet which makes
	teaching learning effective. Departmental heads and faculty are
	responsible for raising the maintenance
	/ new requirements for laboratories.
	All the laboratories viz. Physics,
	Chemistry, Botany, Zoology, Geography,
	Home Science, Computer Science, English
	language lab are renovated at regular
	intervals and latest equipment is
	I

	purchased according to requirement HUMAN RESOURCE DEVLOPMENT The College manages the human resources available with it in a way that maximizes the employee satisfaction and performance in the pursuit of the goals of the institution. Recruitment and retention of the permanent staff is in the hands of the State Government. The college recruits only guest/contractual faculty against sanctioned posts lying vacant, and for selffinancing programmes. For this a very transparent system of selection is followed and the best available faculty is recruited. The workload to the staff members is allotted to them according to their specializations. This ensures that the college faculty contributes maximally in their areas of strength. The college makes the fullest use of the proficiency of the faculty in sports, extracurricular fields by appointing such members on various committees as have a genuine interest in these activities. The teaching faculty is encouraged to participate in workshops/refresher and orientation courses/seminars/conferences organized by other institutions for value addition to their intellectual capital. The departments which excel get praise from the Principal at staff meetings while others are encouraged to follow suit of their achiever counterparts. The faculty members are encouraged to
Industry Interaction / Collaboration	enrich their competence through various development programmes Although the institution has not signed
	any MOU but Interaction with reputed industries, corporate entities, etc. has helped in the academic growth of the staff and students. The college is entrepreneurial in its approach and strives to ensure skill development amongst its students. The students are provided a platform for interaction with corporate, banks, industries and other public sectors through their talks organized by various departments.
Admission of Students	•?The admission to various courses is done through online application process from session 201617. Fair, transparent and merit based Admission process through Punjabi University Patiala university portal as per the norms laid down by Punjabi University Patiala. A

dedicated admission team is available
which guides students and parents
throughout admission process including
 online filling up of college and
 university admission forms.

6.2.2 – Implementation of e-governance in areas of operations:

.2.2 - Implementation of e-governance in areas of oper	rations:
E-governace area	Details
Administration	The College makes continuous efforts to go paperless in all its administrative and official works. All online and computerized functioning is done to practice transparency while sharing information within the college, faculties and departments
Finance and Accounts	Fully equipped computerized methods are followed to keep tracks and records of all finances of the College. Advanced software is used to keep scanned documents, efiling and budget transactions accurate. The Bursur office checks, verifies and guides the finance and accounts section time to time.
Student Admission and Support	For constant support and assistance to the student community online tools are used to keep in touch and inform them about various notices time to time. Vriddhi notices on the website and feedback forms are provided to the students. Besides that online messages and short messaging services are also used to inform and notify students about different academic and official activities. The teaching faculty has also created google groups and whatsapp groups to post updates and news related to academic and official documents.
Examination	The College conducts annual Semester Wise examination smoothly. The sitting arrangement of the students is made computerized and displayed well in time to avoid chaos and confusion on the examination days. This also saves time controls stress of the students during examinations. Notices related to exams are also posted and updated on priority basis. Thus the Chief Examination Officer and examination committee in College ensures transparency and quicker methods of conducting exams. Besides that marks of the internal exams and semester exams are also sent to the University online.
Planning and Development	An Overview of our application: eAcademe eAcademe is a web based eGovernance application for online

registrations, admissions, fee collection using cash/bank challan/online payment gateway, online attendance, examination module, alumni, library and various other features for college and school management. Application is highly customizable and scalable as per organizational requirements and configuration. It is hosted on our fast, secure and reliable web servers and provides platform independent access from almost all devices i.e. computer, mobile, tablets on all operating systems Windows, Android, iOS etc. Report generation is fast and as per requirement. Quick information, events, notices can be sent to registered members, staff, students and parents in few clicks with integrated Transactional SMS Gateway which ensures almost 100 delivery at any time. Pricing is also based on modules and features selected by each institute. Software Modules and Features 1. Web enabled, with integrated dynamic website management. 2. CMS, uploading documents, content on website such as TimeTable, notices etc. 3. Organization Profile (College Details, Contacts, Courses etc.) 4. Student Profile including Online Student Registration, Rank List Generation, Academic Records etc. 5. Creating and Managing Staff Profile (Teaching NonTeaching Staff Logins) 6. Admission module (Counseling, Fee, Subject selection etc.) 7. Challan based fee collection with Bank. 8. Bus pass modules for students 9. University internal assessment module 10. Students' University registration return reports 11. House Examination module (Mid term house exams marks entry, result preparation) 12. Final Exam Marks Records (Lower Exams) 13. Managing Students' Daily Attendance (Class wise, subject wise daily absentees) 14. Fee Accounts module 15. Alumni Registration and Management for Old Students 16. ID Card Generation (Students) 17. Implementation of SMS Gateway (sending important notices, messages via SMS) 18. Student's Scholarship Records (SC Concessional Students with Bank Details) 19. Module Level Permissions/Restrictions for each user 20. Detailed and Summary Reports in All Modules Added Later On 21.

Online fee collection 22. Hostel fee
collection 23. Fund wise Day Book 24.
Auto allocation of University
Registration No 25. University Roll No
Upload 26. Name Struck off and
Readmission 27. Students' Compiled
PhotoSign Download 28. Auto Roll No and
Section Allocation 29. Reservation
Category Change 30. Promote/Carry
forward all student data to next
semester/session

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support				
2017	NA	NA	NA	0				
No file uploaded.								

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NA	NA	01/01/2017	01/01/2017	0	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
INDIA PILOT ACTIVE CITIZEN FACILITATOR CLOSING CEREMONY	4	13/07/2017	13/07/2017	6
INTERNATIONAL STUDY VISIT	1	03/02/2018	10/02/2018	8
		<u>View File</u>		

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Permanent Full Time Permanent Full Time	
0 0 0 0	

6.3.5 – Welfare scheme	es for				
Teaching	1	Non-te	aching	S	Students
Staff Social	l club	Staff Soc	Staff Social Club		ts Aid Fund, ial Help by s personally, hip by Alumni
6.4 – Financial Manag	ement and Re	esource Mobilizat	ion	•	
6.4.1 – Institution condu	icts internal and	d external financial	audits regularly (wit	th in 100 words	each)
: • The interna of the college r is carried out Being suggestions/obj audit of all P	egularly. by auditors a Govt. ins jections of TA and HEIS	• The external s of the AG Pu stitution the the auditors	audit of all njab. The las College compl • •The College C grants etc.	govt. gran t audit was ies with al e on its ow which is o	nts/other grants s done in 2012. .1 the n arranges the
6.4.2 – Funds / Grants r year(not covered in Crite		nanagement, non-g	overnment bodies,	individuals, phi	lanthropies during the
Name of the non go funding agencies /i		Funds/ Grnats	received in Rs.	I	Purpose
SARBAT DA BHAI	LA TRUST	400	400000		or HEIS Lab, 2 Scholarship for ious Students
		View	<u>File</u>		
6.4.3 – Total corpus fun	d generated				
		400	000		
6.5 – Internal Quality	Assurance Sy	vstem			
6.5.1 – Whether Acader	mic and Admini	strative Audit (AAA	has been done?		
Audit Type		External		Inte	rnal
	Yes/No	Age	ncy	Yes/No	Authority
Academic	No			Yes	Principal
Administrative	No			Yes	Principal, Bursar, Secretory HEIS
6.5.2 – Activities and su	pport from the	Parent – Teacher A	ssociation (at least	three)	
	PTA	meetings are	held regular	Ly.	
6.5.3 – Development pr	ogrammes for s	support staff (at leas	st three)		
Regular meetin		rt staff are h at the time of			are hounoured
6.5.4 – Post Accreditatio	on initiative(s) (mention at least thr	ee)		
1. Submission	of AQAR of	201617. 2. R Activity for		of IQAC. 3	. Planning of
6.5.5 – Internal Quality	Assurance Sys	tem Details			
a) Submission	of Data for AIS	HE portal		Yes	

	c)ISO certification			No	
d)NI	BA or any other qualit	y audit		No	
6 – Number o	of Quality Initiatives ur	ndertaken during the	e year		
Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	GURMAT SANGEET	14/07/2017	14/07/2017	14/07/2017	3
2017	Anti Drug Commitment Programme	13/10/2017	13/10/2017	13/10/2017	150
2017	Commitment based programme Against to celebrated Pollution Free Diwali	16/10/2017	16/10/2017	16/10/2017	200
2018	Internationa l Punjabi Bhasha Vikas Conference	20/01/2018	20/01/2018	20/01/2018	400
2018	Decalamation contest organised for the protection of envirenment and dangers of Global Warmming	03/02/2018	03/02/2018	03/02/2018	100
2018	Seminar on importance of Moral Values	10/02/2018	10/02/2018	10/02/2018	100
2018	seminar for keeping good health	17/02/2018	17/02/2018	17/02/2018	90
2018	seminar Right Enshrines in the constitution	19/02/2018	19/02/2018	19/02/2018	95
2018	Decalamation contest organised on th issue of Misuse of Mobile phone	04/03/2018	04/03/2018	04/03/2018	100
2018	Seminar on	10/03/2018	10/03/2018	10/03/2018	90

1	beti bachao and beti padao						
	seminar Against the Wastage Of Food	17/03	/2018	17/03/2	018	17/03/2018	150
c	Decalamation contest Water conservation and saving water	24/03	3/2018	24/03/2	018	24/03/2018	200
t	Seminar create warenes and abolishing the tendency of Suicide	06/04	/2018	06/04/2	018	06/04/2018	200
			<u>Vie</u> v	v File			
				REST DD	ACTIO	CES	
RITERION VII – II							
RITERION VII – II 1 – Institutional Va .1.1 – Gender Equity ear) Title of the	alues and Socia	I Respo der equity	nsibilitie : / promotio	S			
1 – Institutional Va .1.1 – Gender Equity ear)	alues and Socia	I Respo der equity	nsibilitie : / promotio	s n programm	es orga	nized by the institu	ticipants
1 – Institutional Va .1.1 – Gender Equity ear) Title of the	alues and Socia	I Respo der equity	nsibilitie : / promotio	s on programm od To	es orga	nized by the institu	
1 – Institutional Va .1.1 – Gender Equity ear) Title of the programme Declamation contest on water conservation	Alues and Socia (Number of geno Period from 06/04/20 16/10/20	I Respo der equity m 17	nsibilities y promotio Peric	s on programm od To	es orga	Number of Part	ticipants Male
1 - Institutional Va .1.1 - Gender Equity ear) Title of the programme Declamation contest on water conservation power saving Declamation contest on pollution free	Alues and Socia (Number of geno Period from 06/04/20 16/10/20 06/02/20	I Respo der equity m 17 17	nsibilities / promotio Peric 06/04	s on programm od To / 2017	es orga	Number of Part Female 60	ticipants Male 0

Percentage of power requirement of the University met by the renewable energy sources

 Van Maha Utsav celebration on 26/08/17 , Participants 250 2. Swach Bharat Abhian celebration on 7/8/17, participants 250 3. Pollution free and crackers free Diwali on 16/10/17 . Participants 200 4. Earth day celebration on 4/5/18, Participants 200 5. Protection on environment and dangerous of global warming on 17/03/18, Participants 150 6. Conservation and save water on 24/03/18,

lte Ra Any of f	ntly abled (Divy em facilities mp/Rails ther simila facility on and Situated Number of initiatives to address locational advantages	ar	of	liness Yes/ Ye	s		Nu	mber of benef 2	iciaries	
Ra Any of f .1.4 – Inclusio	mp/Rails ther simila acility on and Situated Number of initiatives to address locational advantages	dness Number initiative		Уе	s		Nu		iciaries	
Any of f .1.4 – Inclusio	ther simila acility on and Situated Number of initiatives to address locational advantages	dness Number initiative		_				2		
f. 1.4 – Inclusic	n and Situated Number of initiatives to address locational advantages	dness Number initiative		Ye	S			2		
	Number of initiatives to address locational advantages	Number initiative					2			
Year	initiatives to address locational advantages	initiative								
	and disadva ntages	engage v and contribute local commur	o with e to	Date	Duration	1	ime of Issues tiative addressed		Number of participating students and staff	
2018	1	1		23/03/201	1		0 regi	Drug	2329	
				8		str	ation	Abuse		
					uploaded.					
.1.5 – Human	Values and P	rofessiona	al Eth	ics Code of co	onduct (handb	ooks)	for variou	is stakeholder	S	
	Title			Date of publication			Follow up(max 100 words)		0 words)	
							201617 IQA prosp friend has de about and fac dates, Subje F Rese Exa Fir Scho Hostel , Co C act Genera , aca do`s a stude gives	ally. From , it was d C to public bectus only asure to g asure to g asure to g asure to g asure to g asure to g ally. The pr tailed int - • The in its histor ulty , Adm Courses of ect combinate ect combinate ect combinate courses of act combinate astructure and astructure and astructure intervation po- mination r ancial aid larship so , Support curricular, ivities , l Layout of ants.The pr a clear 1 he soul of institution	ecided by sh the ine as a o eco cospectus formation stitution y, The ission offered, ations, re, olicy, ules, ds and hemes, services /cultural Sports f college ndar and s for the ospectus ook into the	
.1.6 – Activitie	es conducted for	or promoti	ion of	f universal Valu	ues and Ethic	S				
Acti		1		n From	Durat)	Number of	participants	

		-	
Keeping good health	17/02/2018	17/02/2018	150
Anti Drug commited programme	13/10/2017	13/10/2017	150
Seminar in Moral Values	10/02/2018	10/02/2018	100
Declamation contest on misuse of mobile	04/03/2018	04/03/2018	100
Seminar organize on bad effects intoxicants	24/04/2018	24/04/2018	200
100 percent attendance of students Awards	24/04/2018	24/04/2018	32

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

 Installation of ample power saving led lights in campus. 2. Active initiatives for setting up of Botanical garden. 3. Use of organic manners and fertilizers in the college garden. 4. Planting of plants and trees (both perennial and seasonal) inside the campus. 5. Students participate in conducting plantation drives green projects and competitions like best out of waste.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

TITLE OF THE PRACTICE BUDDY PROGRAM GOAL: The buddy program aims to prevent drug abuse among youth, particularly students by providing knowledge, inculcating behavioural skills and developing a support system for self and group monitoring in order to prevent them from falling prey to drug abuse. It is a campaign which was launched by the Government of Punjab under the name 'Tumera buddy' on 15 August, 2018. It focuses on increasing interaction among students for achieving better academic performance, for developing life skills and enabling them to lead a healthy life. CONTEXT: The buddy program has its foundation in the terms of positivity. It seeks for peer support within the buddy group. Buddy group is a group of maximum five students which is formulated taking into account the temperament, academic performance of students etc. The senior buddy/ class teacher ensures a balanced mix of socio economic attributes amongst the students and also organises weekly interactive periods and monthly awareness periods. There is an involvement of parents in PTMs, Sports Day and Annual Day functions. Also, the senior buddies encourage participation in cocurricular activities and extra cocurricular activities. The structure of the buddy program has the Principal as the highest authority, followed by the nodal officer, parents, senior buddy and the buddy group. PRACTICE: To implement this program at college level, the two master trainers, Dr.NirmalSnghBrar and Dr.Dalvinder Singh undertook training at MGSIPA on 07 and 08 August, 2018. Government College, Ropar, being the nodal college, the two trainers henceforth trained the representatives of all the district schools and colleges at an event organised by the District Administration. All the buddy groups and the senior buddies/ teachers also participated in the celebrations of Independence Day, 2018 with the objective of propagating social awareness. The master trainers were also assigned the duty to train the faculty members of 32 schools of the district. The college organises rallies, NukkadNataks and cultural events under the Buddy Program. Weekly classes and awareness programmes are also conducted regularly. A village named Choti Haveli has also

been adopted by the college with the purpose of spreading awareness among the common public. The Panchayat of the village was also trained in this regard. The college Principal regularly meets the officials of District Administration particularly for the review of the campaign. He also interacts with the parents to make them aware of the ill effects of the drugs. The students keep an eye on each other and also make sure that nobody in the surroundings suffers from drug

abuse. If at all the drug use is reported, the students are positively communicated and guided by the counsellors. The parents are also informed thereafter. The senior buddies look for physical, academic and behavioural indicators in this regard. The program empowers students and also protects them from all kind of threats by nurturing them in a holistic environment. EVIDENCE

OF SUCCESS: Through success running of this programme the students were enlightened about ill effects of drug abuse Interaction amoung peers increased Students shared the information with parents which led to upward filtrring Protected and empowered the students Improved performance in academic and co curricular activities Healthy environment at the college PROBLEMS ENCOUNTERED Students were hostile at the beginning. The ones involved in the problem did not respond RESOURCES REQUIRED It was totally no cost activity CONTACT DETAILS PRINCIPAL GOVT. COLLEGE ROPAR ROPAR - 140001 Principal.gc.ropar@gmail.com TITLE OF PRACTICE Goal: The Context: The Practice Mentoring • The college would like to achieve the vision of the institution - that of a life - oriented education • It also would like to improve discipline and human interaction on the campus through the mentoring system. The College had earlier class teachers in charge

of their respective classes, they were in charge of handing over the examinations progress reports after every exam conducted, wherein, the academic progress of the students was monitored, with not much opportunity to look into the strengths and weaknesses in the personal life of the student and guide her. To overcome this problem, the mentoring system was adopted in the College. The students being at a vulnerable age tend to be rebellious (be it with regard to dressing, use of cell phones, attendance or relationships). The mentor, with constant counseling helps them to cope with their personal problems. This helps the students to be closer to the teacher in charge. The mentors also strike a

balance between the students coming from different strata of society thus creating an environment of selfrespect and respect for others. Mentorship is assigned to each member of the faculty based on the subject and classes they handle.Each staff member is allotted 30 40 students and She/he is a mentor for all the three years of their stay in College at the UG level. The mentor sheets have been designed to make provision to include all academic, co - curricular and personal details of the candidate including his /her family during the first year degree.Other than providing personal guidance the mentors also teach qualifying compulsory subjects of Environment and Road safety awareness and Drug abuse:Problem , Management and Prevention . The mentor helps the student understand the organizational culture. She/he provides guidance on personal issues and guides her/him to participate in various other activities besides academic ones offered in the institution. The mentor points out strengths and areas for development in each student. She/he also helps the student to set longterm career goals and shortterm learning objectives to enable them to perform effectively. The mentor meets her/his wards regularly. Parents are called for interactive sessions to know how constructively their ward utilizes the time at home. Constructive suggestions are made for the overall development of the student. Parents of achievers are advised by the mentor to encourage their wards to capitalize on their strengths and pursue higher studies. Slow learners are given tutorials in their weak subjects by the respective teachers Sometimes mentors even address health problems and personal problems of the students. Evidence of • Mentoring has proved to be the ideal system to have adopted, as tremendous Success: improvements that have been seen in the overall performance of the students. • There is a significant change and marked improvements in the students' attendance and attitude. • High selfesteem,

appreciation for oneself and respect for others. • Mentorship was highly appreciated by the parents who felt that their children were in safe hands. • Students felt that they had somebody to turn to in times of trouble. • Improved discipline and humanizing environment on campus. • Indiscriminate use of cell phones reduced. Contact Details Principal Govt. College ropar

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://govtcollegeropar.org/downloads/BUDDY%20PROGRAMME%20BEST%20PRACTICE%2020 17-18.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

With an objective towards developing sensitive, responsible and progressive citizens, the institution contributes meaningfully towards nation building as follows: i) A vast majority of the College students belong to nearby rural areas. The basic need of the students from these areas is higher education at affordable cost. The College fee structure, in comparison to other private institutions of higher learning in and around is very low. ii) We ensure equity in higher education by providing adequate opportunities to the underprivileged sections of society by strict adherence to the reservation policies of the State Government. iii) Nurture a feeling of social responsibility through various awareness programmes organized by different clubs set up by the institution. iv) Effort is made to preserve the cultural heritage and tradition through various cultural/cocurricular activities. v) The college boasts of a vibrant sports culture by offering various facilities as 400 m track, hockey ground, cricket ground, basket ball court, hand ball court, volley ball court, and gym, etc. thus enabling our students to participate and excel in various national and international tournaments. vi) We go allout to create a conducive learning environment where teachers are facilitators and students the prime beneficiaries. vii) We help to infuse critical acumen among our students through guest lectures, seminars and field visits.

Provide the weblink of the institution

https://www.govtcollegeropar.org/index.php

8. Future Plans of Actions for Next Academic Year

. The college IQAC has worked out an action plan for up gradation of existing learning resource for imparting quality teaching and enhancement Strengthening of Science Laboratories • Upgradation of Physical/ Sports Infrastructure • Up gradation furniture for students .• Renovation of washrooms both in hostel and academic block • Strengthening of ICT Resources • CCTV Cameras in left out areas of college. Enabling Environment for Holistic Development in . Career Guidance Counselling Tutorials/ Mentoring Competitive Classes . Expert Talks